

FACT SHEET



LEADERSHIP IN ACTION

LEADERSHIP IN ACTION

a summer internship program

WHAT IS IT?

Leadership in Action (LIA) is a summer internship program designed to develop emerging leaders by providing college students and recent graduates with practical leadership skills and the opportunity to gain hands-on experience working in Asian and Pacific Islander (API) community organizations. The program takes learning beyond the classroom, giving students opportunities to gain real-life experience working with prominent members of the API community.

WHAT WILL I DO?

- *Participate in leadership development training that develops me into a self-assured, knowledgeable leader
- *Work at a nonprofit organization in the community
- *Team with other interns in creating a community impact project
- *Make an impact in my community

HOW IS THE PROGRAM STRUCTURED?

- *Intern four days a week in a Southern California area community-based organization
- *Convene one day a week at LEAP to build and strengthen leadership skills

Topics include:

- *Making powerful and persuasive presentations
- *Leading and participating in meetings
- *Understanding the issues affecting the community
- *Learning how to work effectively in a team
- *Assessing the needs of the community, culminating in a community impact project
- *Developing a career plan

WHO SHOULD APPLY?

College students or recent graduates with...

- *Prior experience in Asian and Pacific Islander communities
- *A passion for learning and growing their leadership skills
- *An interest in gaining work experience in an Asian and Pacific Islander community-based nonprofit organization

HOW TO APPLY

ELIGIBILITY: Applicants must have completed two years of college by June 21, 2010 and either currently enrolled in college or a recent graduate. All applicants must be able to complete the full eight-week program. Interns will receive \$2,000 for successful completion of the eight-week program. Interns are responsible for their own housing, transportation, and insurance.

ABOUT LEAP Leadership Education for Asian Pacifics, Inc. (LEAP) is a national, non-profit, community-based organization with a mission to achieve full participation and equality for Asian Pacific Americans through leadership, empowerment and policy.

FOR MORE INFORMATION, CONTACT:

Reimar Macaranas, Community Program Manager
Leadership Education for Asian Pacifics, Inc. (LEAP)
327 E. 2nd Street, Suite 226
Los Angeles, CA 90012
Tel 213.485.1422 x. 4102 Fax 213.485.0050
Web: http://leap.org/empower_lia.html
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g r o w i n g l e a d e r s

INTERN APPLICATION FORM



LEADERSHIP IN ACTION

LEADERSHIP IN ACTION

application form

Leadership in Action (LIA) is a summer internship program designed to develop emerging leaders by providing college students with opportunities to gain hands-on experience working in Asian and Pacific Islander (API) community-based nonprofit organizations in Southern California.

Leadership in Action interns are placed in selected community-based organizations in Southern California, where they are expected to work 4 full days per week under an assigned staff supervisor. Work assignments differ according to each organization's programs and needs.

Each week, one day will be devoted to leadership development training or issue discussions and group project work. Nationally recognized trainers will deliver workshops in critical skill areas. Issue Discussions are on local or timely topics of interest and are facilitated by local community leaders/activists and LEAP trainers.

SELECTION CRITERIA

Applicants will be evaluated based on the following criteria:

- *Demonstrated leadership
- *Community service
- *Interpersonal skills
- *Written and verbal communication skills
- *Maturity and professional demeanor
- *Grade point average

Applicants must be at least 18 years of age by June 21, 2010.

Applicants must be either currently enrolled in college or a recent graduate.

PROGRAM LENGTH AND STIPEND

The eight-week program runs from June 21 through August 13, 2010.

Interns will receive compensation in the amount of \$2,000 for successful completion of the program and are responsible for their own housing, transportation, and insurance.

DEADLINE

All application materials due Wednesday, March 10, 2010.

Applicants will be notified of our decision by March 30, 2010.

ABOUT LEAP

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g r o w i n g l e a d e r s

LEADERSHIP IN ACTION Application Form



growing leaders

1) PERSONAL INFORMATION

Full Name _____

_____ Please check here if you will be have completed two years of college by June 21, 2010

Current Street Address _____

City/State/Zip _____ Valid until _____

Telephone Number (day & evening) _____

E-mail Address _____

_____ Please check here if you would like final notification of your application to be sent to your permanent address

Permanent Street Address _____

City/State/Zip _____

Telephone Number _____

Ethnicity* _____ Generation* (Immigrant=1st) _____
(* for demographic purposes only)

2) EDUCATION

Schools Attended (include location)	From (mo/yr)	To (mo/yr)
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High School _____		
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Undergraduate _____		
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Graduate _____		
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Field/Major _____	Graduation Date _____	
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3) LETTERS OF RECOMMENDATION

Applicants are requested to submit, with their application, two letters of recommendation written by people (e.g. professor, employer, student advisor, etc.) who can comment on your leadership skills as well as the extent of your community service. Recommendations should not be written by friends or family members. If feasible, at least one letter should be written by a representative of a community-based organization who is familiar with your community work. Please include the recommendation letters and forms in sealed envelopes along with your application postmarked by March 10, 2010. Please list below the persons who will submit recommendations:

Name _____	Title _____
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School/Org. _____	Telephone _____
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Name _____	Title _____
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School/Org. _____	Telephone _____
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please tear and submit this application together with other requested materials

LEADERSHIP IN ACTION

Application Form (continued)

4) SUPPORTING DOCUMENTS

- Enclose a current official transcript of all coursework
- Enclose a detailed resume including:
 - 1) Relevant work experience
 - 2) Community activities / Extracurricular activities
 - 3) Honors, Awards, Scholarships
 - 4) Special Interests / Skills (e.g. computer skills, language fluency)

5) PERSONAL STATEMENT

In a one-page, single spaced, typed statement please include responses to the following questions:

- What types of experience have you had in leadership and community involvement?
- How has your experience contributed to your role in the Asian and Pacific Islander community?
- What do you hope to gain from your Leadership in Action internship experience?
- How did you hear about the program (e.g. counselor, advisor, campus or community organization, friend, brochure, email, etc.)?

I certify that the information provided above is accurate to the best of my knowledge. I give permission to LEAP, Leadership in Action and the sponsoring organizations to share this information for the purposes of recruitment and public relations.

Signature _____ Date _____

APPLICATION DEADLINE: Wednesday, March 10, 2010
Application, letters and supporting documents must be postmarked
by this date for consideration.

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